

# FULL PARISH COUNCIL

## TWYFORD PARISH COUNCIL

### MINUTES OF THE FULL PARISH COUNCIL MEETING

Held on Thursday 19th March 2026 at 7:30 PM  
In the Gilbert Room, Twyford Parish Hall, SO21 1QY.

Those present :

Chairman : Cllr. C. Mitchell

Vice-Chairman : Cllr. R. Sellars

Councillors : Cllr. L Bailey-Morgan, Cllr. S. Cook, Cllr. A. Forder-Stent, Cllr. C. Hill, Cllr. I. Percival, Cllr. S. Pullen

Also in Attendance : Cllr. J Williams - HCC Councillor

Officers : - Clerk/RFO

\* Attended remotely

#### 160/25 Chairman's Comments

The Chairman welcomed everyone to the meeting.

#### 161/25 Apologies for Absence

Apologies have been received from Cllr. C. Corcoran, Cllr. J. Pain

#### 162/25 Dispensation under Section 33 of the Localism Act 2011

No requests were received.

#### 163/25 Declarations of Interest on agenda items

There were no further declarations of interest.

#### 164/25 Approval of Minutes of previous meeting

**It was Resolved to approve** as a correct record and authorise the signing of the minutes of the meeting of Twyford Parish Council held on 19th February 2026.

#### 165/25 Public Representation

There were no representations.

#### 166/25 County Councillor's Report

County Cllr. Jonathan Williams advised that a site meeting had taken place recently with design engineers from HCC and Havant Borough Council to look at the site of the proposed Pedestrian crossing on the High Street.

Surveys need to take place for utilities and other services. Bids have been submitted to the SDNPA and WCC for CIL funding.

He also advised that Norris Bridge has been examined for the painting of white line pavements, but not considered sufficiently wide enough and therefore other options are being looked at.

He also noted that HCC's budget had been approved at a meeting the previous month, however it was likely that a section 114 notice would need to be issued next year as the Council will not have sufficient funds to cover all services in future years.

#### 167/25 District Councillors' Report

**The report was received and noted** and is attached in the appendices.

#### 168/25 Clerk's Report

**The report was received and noted** and is attached in the appendices.

#### 169/25 Committee Minutes

**Received and Noted:**

Planning Committee Draft Minutes (5th March 2026)

#### 170/25 Schedule of Payments

**Resolved: Approval** of the Schedule of Payments for March 2026.

171/25

### Bank Balances

**Resolved:** To note the bank balances as of 28th February 2026

Ordinary Accounts		Interest rate
Unity Trust C/A	£6,082.88	n/a
Redwood No.2 (35 day notice)	£131,498.07	3.59%
Unity Trust (Instant Access)	£43,404.71	2.10%
<b>Short Term Investment Accounts</b>		<b>Interest rate</b>
Cambridge & Counties Bank No.1	£74,850.84	4.25%
<b>Total</b>	<b>£255,836.50</b>	

172/26

### Planning Applications - For Consultation

**Resolved:** to submit comments to the Local Planning Authority for the following applications:

#### **Bushfield Camp, Badger Farm Road Winchester**

Ref. No. 23/02507/OUT

Objection - Council continues to object to this application, especially in respect of the visual impact from Twyford and Twyford Down and the harmful impact of additional traffic, including commuting, on the B3335. If the application is permitted, Council request that a Highways contribution of up to £2.5M is agreed with the developer in order to deliver the active travel measures on the B3335. The final wording of the representation is delegated to the Clerk in consultation with Chairman.

#### **Sunnyside School Road Twyford Hampshire SO21 1QQ**

Ref. No: SDNP/26/00483/HOUS

Objection - The proposed changes are to a detached building some way from the host dwelling and represent an overbearing structure in relation to the street scene.

#### **Bag End High Street Twyford Hampshire SO21 1NW**

Ref. No: SDNP/25/04857/HOUS

Noted. No Comments.

#### **Orchard House Manor Road Twyford Hampshire SO21 1RJ**

Ref. No: SDNP/26/00868/HOUS

Noted. The Council has no comments on the application but requests careful consideration is given to arrangements for delivery vehicles, time of deliveries etc as this a narrow unmade residential road to avoid undue inconvenience for neighbours

*Cllr. Cook did not participate in the consideration of this application:*

#### **Down End Bourne Lane Twyford Hampshire SO21 1NX**

Ref. No: SDNP/26/00923/HOUS

Noted. The Council has no comments on the application but requests careful consideration is given to arrangements for delivery vehicles, time of deliveries etc as this a narrow residential road to avoid undue inconvenience for neighbours

#### **Morestead Farm, Unit 3A Morestead Road Morestead Hampshire SO21 1JD**

Ref. No: SDNP/26/00815/FUL

Objection - The Council objects to this retrospective application to change use to B2 on the grounds of the same objections for previous application to change of use to B2.

173/25

### Grant Applications

**Resolved:** Under section 137 of the Local Government Act 1972 to award a grant of £250 to the Badger Farm Community Association towards their work of co-ordinating a community response to the Bushfield planning application.

174/25

### Asset Register

**Resolved: Approval of the Asset Register**

The Clerk advised that the recorded prices for land purchase were now included in the register in place of nominal £1 figures. These restatements would be indicated when the the AGAR is

submitted for the year.

**176/25**

### **Advisory Committee Updates**

#### Hazeley Road Development Area

Cllr. Mitchell advised that the group has been focusing on an approach to how the new car park could integrate with the existing car park and will need to discuss this with the Parish Hall Trustees when ideas have been sketched out. There are three discrete phases to the car park project:

- 1) Design the groundworks of the new car park
- 2) Consider how it can interface with the existing car park
- 3) How the entrance from Hazeley road and on street parking can be improved.

#### Climate

The survey of village attitudes is continuing. The Future Energy workshop has been rescheduled to April, the group into looking into launching a Repair Café and seeking people who might be interested in such an initiative. Work on identifying locations for planting pollinators in the village is being undertaken.

**175/25**

### **Community Matters**

The Chairman reminded councillors there are still vacancies on the council and encouraged anyone who might know of an interested person to contact the Chairman for a chat.

Cllr. Cook had received correspondence on dog waste bags being left on footpath and fields in the village.

*The meeting closed at 9.35pm*

# **District Councillors Report for Twyford Parish Council**

Date: March 19<sup>th</sup>, 2026

Councillors: Sue Cook 07884 111916 [susancook@winchester.gov.uk](mailto:susancook@winchester.gov.uk) and Liam Bailey-Morgan 07769 115363 [lbailey-morgan@winchester.gov.uk](mailto:lbailey-morgan@winchester.gov.uk)

## **1. District Council News**

### **1.1. Local Government Reorganisation**

The Government is anticipated to make its formal announcement later this month, with transition planning taking place over the following two years before new councils come into effect in April 2028. Elections to a Unitary Authority are expected in May 2027, after which the shadow authority will lead the transition.

## **2. Local Issues supported by your Councillors**

### **2.1. Sewage in the River Itchen**

Both councillors investigated a near continuous sewage discharge into the River Itchen reported on Southern Water's [Rivers and Seas Watch](#) website that has lasted for over 35 days. This discharge is believed to be entering the River Itchen at Winnall Moors Nature Reserve from the Harestock Wastewater Treatment Plant. Cllr Cook and I visited this site with Twyford resident Andy Roberts, who worked at the Environment Agency for 30 years to locate the outflow pipe and undertake some water quality tests.

Based on time spent looking into this issue (and a downstream sewage spillage) I produced this relatively short video which contains contributions from Andy, and Cllr Cook: [Sewage in the River Itchen](#)

If you or anyone you know witnesses pollution or sewage in a river or stream, please report it immediately to both (and let us know to follow up):

Southern Water on 0800 952 1001 or at this link:

<https://www.southernwater.co.uk/help.../report-a-pollution/>

The Environment Agency via their 24-hour incident hotline: 0800 80 70 60, or online:

<https://www.gov.uk/report-environmental-problem>

## **3. Upcoming events and developments to be aware of**

### **3.1. Junction 9 visit**

Cllr Cook has arranged a visit to see the latest developments at Junction 9 for herself Cllr Bailey-Morgan and Cllr Williams on Tuesday 24<sup>th</sup> March.

### **3.2. Bushfield Camp planning application**

The developer has submitted amended plans for Bushfield Camp, but serious concerns remain (see Annex 3, separate document). Residents must submit any final objections by March 27<sup>th</sup>, 2026

### **3.3. Future energy landscapes workshop**

The workshop that was originally planned for Tuesday 10<sup>th</sup> February was postponed by the lead facilitator due to an urgent family matter that week. It has been rearranged for **Tuesday 14<sup>th</sup> April**.

### **3.4. Southern Water shut off**

Southern Water are carrying out Network Maintenance 25<sup>th</sup> March 10.00-13.00 pm. There will be no water available to: Waterhouse Close, Hewlitt Close and some of Northfields Cottages. Cards have already been delivered advising of the Water Shut Off to the affected addresses.

## **Annexes**

### **Annex 1. List of important phone numbers**

PLEASE MAKE A NOTE OF THESE TEL Numbers.  
YOU Never Know when you might need them!!

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#### NATIONAL HIGHWAYS 24/7

Reporting Line Traffic lights not working on Slip Roads.

Debris.

Litter

0300 123 5000

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#### SOUTHERN WATER 24/7

This telephone Number is staffed at all times so please if you see a leak or water running when it shouldn't be PLEASE Report it IMMEDIATELY.

Please don't wait for someone else to Report the leak!

Always Act.

It's So Important for the Leaks to Be Reported.

IMPERATIVE

Please take the name of the Call Handler and the Ref Number.

0330 303 0368

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#### M3 JUNCTION 9 IMPROVEMENTS

National Infrastructure Planning

Helpline 0303 444 5000

M3Junction9improvements@nationalhighways.co.uk

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#### HAMPSHIRE HIGHWAYS HCC

0300 555 1388

HCC are encouraging residents to report on line.

Mon-Fri 08.30-17.00

Please If you encounter a Pot Hole or Crater or a dropped drain PLEASE report it.

Report a pothole | Transport and roads | Hampshire County Council

Can you get the ref number too please.

The reference Number will be emailed to you and you can then track the progress of the Report.

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Fly tipping: [Fly-tipping - Winchester City Council](#)

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#### OUT OF HOURS Call 101 Police

They have an out of Hours Number for Highways to Report all types of Incidents

From Accidents, Flooding, Trees on Carrieways.

The Police are extremely helpful and they call the out of hours immediantly.

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To report a flooding or drainage problem

Hants.gov.uk OR Call them tel Number 0300 555 1388

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#### WINCHESTER CITY OFFICES

Colebrook Street

01962 840222

Customer [service@winchester.gov.uk](mailto:service@winchester.gov.uk)

Mon-Thurs 08.30-17.00

Friday. 08.30-16.30

The Customer Service is still open the above hours but reception now closes at 15.00.

There is a phone where one can make contact in the Foyer.

The times are still the same currently.

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IMPORTANT NUMBER ref Southampton Airport

Airport Noise and Flight Paths

Reporting Noise and or Any Concerns from Flights.

REF

Southampton Airport

Tel No 0344 4817777

24/7

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Traffic Lights When Faulty

Important Update.

When Traffic Lights are not working correctly please call the Police 101 immediately.

Some traffic lights self diagnose apparently.

We personally do not have a list.

It's best to contact the Police as some lights Are HCC Highways and others are Nat Highways.

Best Option is to inform the Police and they will make the complaint.

## WINCHESTER DISTRICT TWINS WITH UKRAINIAN CITY

Mayor of Winchester, Cllr Sudhakar Achwal joined the Mayor of Nizhyn (pronounced 'Nee-jin') Oleksandr Kodola, to sign a new twinning agreement.

The two mayors met online to sign the agreement simultaneously this morning, following its endorsement at a meeting of Winchester City Council last year.



Nizhyn is a historic city located in the Chernihiv region along the Oster River. It has a population of around 72,000 and is home to over 300 historic buildings, 70 of which are of significant cultural and historic value. Its university, which was established in 1805, is one of the oldest in Ukraine.

## MAYOR'S CHARITY EVENTS



Tickets are now on sale for more events in aid of the **Mayor's 2025/6 Mayoral Charities**, including:

- An **evening of classical Indian music** on Friday 27 March at 7.15pm
- An **organ recital with Andrew Lumsden** on Saturday 25 April at 7pm

## WORK TO RESTORE HISTORIC MONUMENT BEGINS

If you're visiting the city centre in the next few weeks, you'll see that the Buttercross is behind scaffolding. A specialist contractor has been appointed for this carefully planned and sensitive work to clean and repair the scheduled monument following consent being given by Historic England.



Believed to have been commissioned by Cardinal Beaufort, Bishop of Winchester from 1404 to 1447, The Buttercross is a holy cross – although, following its construction, the monument also served as a market cross, as butter, cheese and eggs were sold from the steps that surround it.

[Read more about the work to repair and protect the Buttercross](#)



# Twyford Parish Council

## Clerk's Report

Councillors are reminded that the items within this report are provided for information only and not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate committee or council agenda. Any member wanting clarification or further information on any aspect of items within the report please contact me in advance of the meeting.

## General reading and information.

The following publications have been received and available for members to read:

- HCC Countryside - Access Team Newsletter
- WCC – Your Council News – 6<sup>th</sup> March 2026
- WeCAN News March 2026
- Clerks & Councils Direct – March 2026

## Other information

- 1) All members need to be aware of the disclosable pecuniary interest forms and consider whether there have been any changes since it was last written. If there was a need for any change to be made, please contact me and I will supply fresh document for completion.
- 2) The Police & Crime Commissioner has confirmed the Council was successful in its grant application for additional Speed Indicator Display (SID signs) as reported at the December 2025 meeting of Full Council. A Purchase Order of £5,678.97 has been raised for the supply of the devices by Elan City Ltd.
- 3) The construction of the new cricket training nets at Hunter Park by Twyford Cricket Club is expected to start during w/c 23<sup>rd</sup> March and last for up to 3 weeks.
- 4) The CIL award from the SDNPA towards the Flood Mitigation Scheme has been received. This means all funding from WCC and SDNPA has been received for the project.
- 5) Due to income exceeding the relevant thresholds, the Finance software requires an uplift in licence to the next tier, band 5, (max £500,000 income per year). Edge IT have advised this will be £160 in addition to the annual subscription fee of £978.83 for all Admin and Finance modules as reported in the Schedule of Payments for March 2026.

Jamie Matthews  
Parish Clerk  
13<sup>th</sup> March 2026

# Agenda Item 11

## Schedule of Payments – March 2026

Recommendation: Council to approve the schedule of payments for March 2026

No.	Gross	Vat	Net	Details
301	370.26		61.71	308.55 Safety Buyer (UK) Limited - Anti Slip strips
302	229.50		0.00	229.50 Wyatt Electrical - January/February 2026 caretaking
315	10.30		0.00	10.30 Unity Trust Bank - Charges - February
317	129.36		21.56	107.80 Philspace Ltd - Toilet Hire
320	3.00		0.00	3.00 Lloyds Bank (Card) - Monthly fee
321	7.00		0.00	7.00 Land Registry - Land Registry Documents search
316	22.70		3.78	18.92 Business Stream - Pavilion Water
303	102.00		17.00	85.00 Elite Playground Inspections - Quarterly Operational play area inspections - March 2026
312	2,325.60		387.60	1,938.00 Green Smile Ltd - Monthly maintenance
304	13,200.00		2,200.00	11,000.00 Fieldform Ltd - Part payment for cricket nets at Hunter Park.
313	87.65		14.61	73.04 Octopus Energy -
305	71.39		11.90	59.49 Safelincs Ltd - IPAD SP1 Multifunctional Electrode Pads (adult/child)
322	31.49		5.25	26.24 Vodafone - Broadband and Telephone
323	36.00		6.00	30.00 Vodafone - Mobile Phones - Mar
306	2,819.19		0.00	2,819.19 Employee Salaries - March Salaries
309	192.00		32.00	160.00 Edge IT - Upgrade to band 5 licences for Finance s/w
310	645.00		0.00	645.00 Parish Hall - Hall & Room Rental
311	0.53		0.09	0.44 Hampshire County Council - Stationery
314	77.83		12.97	64.86 Hampshire County Council - Stationery
318	30.80		5.13	25.67 Wickes - Cement - HP
319	48.00		8.00	40.00 J.P. Matthews - B&Q - Perspex - Noticeboard.
307	795.76		0.00	795.76 HCC Pensions - Pensions
308	823.22		0.00	823.22 HMRC - PAYE and NI

## Agenda Item 13 - Asset Register

Ref	Description	Location	Date Acquired	Method of Valuation	Valuation	Disposal
1	Pavilion Building	Hunter Park		PP	£310,000	CA = Community Asset
2	3 folding tables and 32 stacking chairs	Hunter Park		PP	£650	NA
3	2 Folding tables for Pottinger Pavilion	Hunter Park		PP	£178	IV = Insurance Value
4	3 Storage Units	Hunter Park		EST	£4,500	EST= Estimated
5	Laptop 2020	Clerk	01-Dec-20	PP	£560	PP = Purchase Price
6	Dersktop PC	Clerk	12-Feb-26	PP	£350	
7	PC LCD Monitor	Clerk	01-Nov-20	PP	£117	
8	Hewlett Packard laser printer 4302dw	Clerk	04-Jan-24	PP	£325	
9	Projector	Clerk	20-Jan-17	EST	£250	
10	Lockable cupboard	Clerk	14-Nov-18	PP	£169	
11	Bus Shelters	Various in Parish		EST	£36,850	
12	Pedestrian Gates (Northfields)	Northfields	Mar-21		£2,210	
13	Northfields sports and play equipment	Northfields			£34,666	
14	Hunter Park play equipment	Hunter Park			£105,511	
15	Outdoor Gym	Hunter Park	23-May-16	PP	£4,080	
16	Outdoor Gym signage	Hunter Park	08-Aug-16	PP	£100	
17	Wooden Bench (Peter Weston)	Hunter Park	23-May-16	PP	£302	
18	Knee high fence - HP car park	Hunter Park	01-Dec-22	PP	£3,700	
19	4 recycled plastic benches	Hunter Park	01-Jan-22	PP	£2,295	
20	1 recycled plastic bench	Northfields	01-Aug-21	PP	£525	
21	3 litter bins	Hunter Park	21-Jun-23	PP	£1,300	
22	1 litter bin	Northfields	18-Apr-24	PP	£323	
23	Cricket Sight Screens	Hunter Park	21-Jun-15	PP	£1,500	
24	Cricket cover frames	Hunter Park	21-Jun-15	PP	£1,000	
25	Cricket Training Nets	Hunter Park	26-Jun-05	EST	£5,000	
26	Table Tennis table	Hunter Park		IV	£2,420	
27	Tennis Court	Hunter Park	01-Aug-18	PP	£20,165	
28	Tennis Court fence	Hunter Park		EST	£10,650	
29	3 Kissing Gates (Berry Meadow)	Various in Parish	01/03/2024	PP	£2,700.00	

Ref	Description	Location	Date Acquired	Method of Valuation	Valuation	Disposal
30	Utility Cabinets	Hunter Park	04-Jul-25	PP	£1,300.00	
31	Irrigation equipmnet, hoses, pump and trolley	Hunter Park	01-Jun-25	PP	£2,155.00	
32	Cricket Covers	Hunter Park	18-Sep-24	PP	£1,260.00	
33	Defibrillator at Parish Hall	Various in Parish		EST	£800.00	
34	Defibrillator at Hunter Park	Hunter Park		PP	£1,250.00	
35	Defibrillator at Northfields Telephone kiosk	Various in Parish	01-May-22	PP	£1,600.00	
36	SLR1	Various in Parish		PP	£3,357.00	
37	SLR2	Various in Parish		PP	£3,425.00	
38	SLR Brackets	Various in Parish	24/11/2025	PP	£111.00	
39	Asst. Clerk laptop	Asst. Clerk		PP	£380.00	
40	Asst. Clerk LCD Monitor	Asst. Clerk	01/04/2022	PP	£265.00	
41	Projector screen	Hunter Park		PP	£100.00	
42	2 x Telephone Kiosks	Various in Parish		EST	£6,000.00	
43	Asst. Clerk printer	Asst. Clerk		EST	£150.00	
44	Street Lighting x 61 units	Various in Parish		EST	£36,600.00	
45	Civic Regalia	Chairman		EST	£100.00	
46	CCTV Equipment	Hunter Park		PP	£990.00	
47	Speedwatch devices x 2	Various in Parish	28/06/2024	PP	£1,178.00	
48	Junior Goalpost	Hunter Park	22/08/2024	PP	£258.00	
	<b>Land</b>					
49	Twyford Meads South		06/03/1998	CA	£1.00	
50	Twyford Meads Central		15/07/2001	PP	£5,000.00	
51	Twyford Meads North		09/02/2004	PP	£10,000.00	
52	Northfields		13/12/1988	CA	£1.00	
53	Hunter Park		01/05/1964	CA	£1.00	
54	Berry Meadow		01/06/2013	PP	£103,503.00	
<b>Total Value:</b>					<b>£732,181.29</b>	